

Scott Walker
Governor

Jon E. Litscher
Secretary



Office of Detention Facilities
819 North Sixth Street
Room 128
Milwaukee, WI 53203-1675
Telephone: (414) 227-3997
Facsimile: (414) 227-5232

State of Wisconsin Department of Corrections

May 31, 2018

Lieutenant Liam Looney
Milwaukee Police Department, Prisoner Processing Section
749 West State Street
Milwaukee, WI 53233

RE: 2018 Annual Inspection, Prisoner Processing Section

Dear Lieutenant Looney:

The Department of Corrections has the responsibility by statute to set reasonable standards and regulations for the design, construction, repair, and maintenance of municipal lockup facilities as defined in State Statute 302.30. The standards are set forth in the Department of Corrections Administrative Code, Chapter DOC 349. Annual inspections are also required of each facility to assess the safety, sanitation, adequacy, and fitness of each lockup pursuant to Wisconsin State Statute 301.37(3). The 2018 annual inspection of the Milwaukee Police Department Prisoner Processing Section (PPS) was conducted on May 8, 2018. This report summarizes the results of the annual inspection.

INSPECTION SUMMARY

Physical Environment

The 68 cells, 2 bullpens, and booking area were inspected and found to be in good condition. The toilets and sinks were also found to be in working order for the cells in use. Monthly inspections of cell and fire escape locks and doors are being recorded pursuant to 349.12(3)(5) on a monthly basis.

During the inspection, it was discussed that there is a need to develop a policy on the use of the padded cell including length of confinement, provision of water, and physical security checks by officers. It was requested that this be a priority for the PPS in developing the policy. This office is available to provide assistance. Please note that pursuant to Wisconsin Administrative Code, Chapter DOC 349.16(2)(c), the policy will need to be reviewed by this office prior to implementation.

Sanitation and Hygiene

The inmate hygiene supplies located at the facility were found to meet code standards. The detention and booking areas of the facility were found to be clean and organized. Despite the

large number of detainees being temporarily held at the PPS, it is apparent that staff continues to hold individuals accountable for maintaining a clean and graffiti clear environment.

Health Care

The Milwaukee Police Department uses an admission screening form (DOC 349.17), which is to be completed on each individual being booked into the facility. A spot review of the completed admission screens that are electronically recorded found that a health screening form is being completed on each individual being booked into the facility. Current Milwaukee procedure stipulates that medications will be placed with the arrestee's property and that no medications brought into the facility by an individual will be administered by law enforcement personnel.

Fire Safety

The PPS was found to be in compliance with DOC 349.10(4), Fire Safety. The most recent fire inspection by the City of Milwaukee Department of Neighborhood Services was completed on 5/23/18. Evacuation routes are posted throughout the facility and fire protection equipment in place should the need arise. Please ensure that the fire inspection is completed prior to the scheduled inspection by the Department of Corrections.

Records and Reporting

A review of the admission screening and booking reports revealed that appropriate information is being obtained on all individuals being booked into the PPS. Since the last annual inspection in 2017, there have been a number of notifications to this office regarding unusual occurrences at the PPS in which staff has promptly provided all relevant information. As an annual reminder, please have your staff contact this office at (414) 227-3997 within 48 hours to report any of the following incidents in the detention area:

- An inmate dies.
- An inmate attempts suicide and is admitted to a hospital.
- An inmate or staff have been injured and are hospitalized due to the injury.
- An inmate escapes or attempts to escape from confinement.
- There is any significant damage to the lockup affecting the safety or security of the lockup.

Security

As noted earlier, the facility was found in compliance of DOC 349.12(3)(5) Security Reporting, as records are being obtained for all monthly inspections. Cell checks are also being completed and documented as required. A review of completed daily cell block check cards found that security checks are being conducted and documented approximately [REDACTED] minutes, [REDACTED]. This is an excellent practice that exceeds the minimum requirements of the administrative code. However, there was a concern brought forth that a number of the physical security checks documented on the cell block check cards were beyond the 15 minute timeframe established in MPD policy. A spot review of the manual blotter showed that all fields were being appropriately completed by the arresting officer or PPS staff.

Detention of Juveniles

Your Department has submitted policies and procedures as outlined in DOC 349.21 to hold juveniles. A spot review of the juvenile blotter indicated that no juvenile was held in a cell since the last inspection. As in the past, this office was informed that juveniles are always with a police officer in the juvenile booking area during their temporary stay at the PPS and sight and sound separation between adults and juveniles is being maintained as the adult and juvenile booking areas are physically in separate locations.

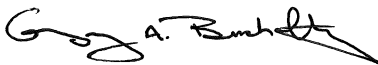
As noted in last year's inspection report, it was suggested that an additional column be added to the juvenile blotter which would indicate the time that a juvenile is taken out of secure custody. The addition of the column would clarify the timeframe in which a juvenile is being held within the secure perimeter of each of the seven MPD lockups.

Approval

The Milwaukee Police Department's Prisoner Processing Section is approved for the detention of adults for up to 72 hours and for the detention of juveniles for up to 6 hours. This approval is with the understanding that continued compliance with the Department of Corrections Administrative Code, Chapter DOC 349, and applicable state statutes is maintained.

I would like to thank you and the PPS staff for their assistance during the inspection and for providing the necessary information for the review of your lockup's operations. Please feel free to contact me should you have any questions, or if I may be of assistance to you and your Department.

Sincerely,



Gregory A. Bucholtz, Inspector
Office of Detention Facilities

Cc: Chief Alfonso Morales
Captain David Salazar
Kristi Dietz, ODF Director
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